

DRAFT

MINUTES OF: UKRLG/ADEPT ASSET MANAGEMENT BOARD

HELD ON: Thursday 8 June 2023, CIHT, London

Present:	Neill Bennett (Chair)	Derbyshire County Council (MHA+ and FHRG)
	Kevin Walker	National Highways
	Iain McKenzie	Welsh Government
	Darren Merrill (Secretary)	Shropshire Council
	Mike Hansford	Dorset Council (South West HA)
	Martin McMahon	Transport for London
	Paul Boss	RSTA
	Matthew Eglington	DfT
	Richard Fenwick	Lincolnshire County Council
	Isobel Wilson	CIHT

Remote attendees via Teams

Chris Allen-Smith	Hertfordshire County Council (Eastern Region)
Chris Legassick	Plymouth
Peter McGillvray	Glasgow City Council (SCOTS)
Katherine Hunt	Kirklees Council (West Yorkshire)

		ACTION	BY WHEN
1.	Introduction and Apologies		
	<p>Apologies have been received from Keith Harwood, Clive Lambourne, Mark Poppy, Donald Morrison, Pamela Holmes, Dan Bond, Paula Claytonsmith</p> <p>There is a need for continuity on the Board; nominations for vice-chair are welcome. Neill Bennett will continue to work with DfT to resolve this.</p>	All	
2.	Minutes		
	<p>The minutes of the last meeting held on 2 February 2023 were accepted as an accurate record.</p> <p>Matters arising:</p> <ul style="list-style-type: none"> ▪ NB has spoken to Martin Duffy – Paula Claytonsmith of LCRIG has now joined the Board. ▪ Update from Justin Ward is that just the existing website will be augmented ▪ Update to DFT PAS Road Condition Monitoring project – CAS provided a report: <p>‘Two groups have been meeting – a technical group that includes service providers and a highway engineer’s group. CAS is supporting the highway engineer’s group. A trial survey route has been identified in Surrey of about 100km long including unclassified roads and cul-de-sacs. Practical initial benchmark values to be determined on this route in July; survey companies to see how they align with highway engineers.’</p> <ul style="list-style-type: none"> ▪ Communications issue for UKRLG – there is a lack of visibility. 		

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	<p>General discussion on the challenges of improving communications with local authorities with changing contacts. Generic mailboxes and nominated contacts (roles) discussed.</p>		
<p>3.</p>	<p>Business Plan Update</p>		
	<p>Guidance - Environment</p> <p>NB sits on the ABC Board; it is still early stages.</p> <p>John Lamb to be invited to a future meeting.</p> <p>Guidance – Maintaining a vital asset</p> <p>PB gave an update on this task. The product will be electronic rather than printed and optimised for web or more importantly mobile viewing. The task group are focussed on content rather than format.</p> <p>A four-page format has been developed. The Board approved the approach taken.</p> <p>Isobel Wilson suggested that CIHT have the skills to produce mobile friendly versions.</p> <p>PB sought permission from the Board to include a link to the RSTA carbon study. The Board agreed to this approach being presented as an example. ME suggested that a further link to Pothole repair guide to be added to the note.</p> <p>The task group will look to finalise for next meeting of the Board.</p> <p>Finance - Update to the ‘making the case’ evidence.</p> <p>RF provided an update on progress. A survey has been produced on engagement and campaigns.</p> <p>ME will distribute the survey with a covering email; RF to provide information to ME and DM the link.</p> <p>Looking for a consistent approach across authorities.</p> <p>There will likely be a suite of template documents – based on themes: Credibility, Consistency, Connections, Communication and the Prize.</p> <p>RF to analyse feedback from questionnaire; RF to raise request for help if needed.</p> <p>Finance – Review of revenue accounting for highways</p> <p>CAS has prepared a document to move forward on financial consistency. ME could offer DfT support to help with discussion to CIPFA. CAS to discuss with Sarah Sheen.</p> <p>DM to send CIPFA survey link. CAS to circulate the presentation with meeting papers</p>	<p>NB</p> <p>PB/DMe/CAS</p> <p>PB/DMe/CAS</p> <p>ME/RF/DMe</p> <p>CAS</p> <p>DMe/CAS</p>	

	<p>Link is: https://surveys.unicomsi.com/mrlWeb/mrlWeb.dll?l.Project=CIPFA_I_NFRSTRUCTUREASSETSSURVEY</p> <p>Discussion point - Training PB highlighted the need for training. There are lots of platforms are out there. UKRLG website could be used to bring all this together.</p> <p>Discussion point - Investment KH – Politicians getting interested in the impacts of the lack of investment. MH – DCC are looking at a tool to assess impacts or outcomes on under-investment. PM - Glasgow Council present an annual status report; this can be accessed here: https://www.glasgow.gov.uk/councillorsandcommittees/viewSelectedDocument.asp?c=P62AFQDNZL2U81ZLZL</p> <p>CAS – Uncertain political times reinforces the need for an AM approach.</p>		
<p>4.</p>	<p>Updates from groups</p>		
	<p>DfT Update</p> <p>DfT will support the Board in negotiations with CIPFA in revenue accounting is appreciated. Is a tangible benefit. A Code of Practice update is being looked at. MM asked about whether any work is underway looking at the impacts of AI. DfT is working with the Office of AI. CIHT are also looking at this and a publication is due in October.</p> <p>UKRLG The UKRLG board requests that Board members make relevant declarations of interest at meetings. Board meeting minutes to be shared with the Board. Green and Blue infrastructure document has been published by CIHT; IW is looking at highways-specific standards for GBI. Research funding - MM suggested that TfL have a number of frameworks that could be viable for distributing highways research funding.</p> <p>HAMFIG CAS gave an update on the CIPFA Valuation project. CIPFA has issued a short-term fix to the national accounting problem. The first step is to look at simplifying the CIPFA code.</p> <p>UK Bridges Board & ADEPT National Bridges Group KH provided the following update by email.</p> <p><u>Meetings</u>: Bridges Board Met on 16th Feb. Minutes not published yet, draft attached. Next meeting 29th June 2023. Relevant topics from the last meeting were:</p> <p><u>Well Managed Highway Infrastructure</u>. Results of CIHT survey on the Code of Practice</p>	<p>NB</p>	

	<p><u>DfT research Funding</u> Concern that funding is not yet available, and on how projects will be procured. Several projects ready to go subject to funding</p> <p>Update on <u>the UKRLG- ABC Board</u> (Adaptation, Biodiversity and Climate Change Board)</p> <p><u>Bridge Guidance</u>. Mentioned before. BB identified issues with guidance that Bridge Managers make reference to – some not available on-line, topics covered in multiple guidance documents, some in need of update. To improve the situation:</p> <ul style="list-style-type: none"> • Guidance on guidance published on the new Bridge Owners Forum website at Guidance: Intro - Bridge Owners Forum (bridgeforum.org) • Working group updating the CSS/NR Bridgeguard 3 Protocol on Cost Sharing for bridge strengthening, led by Fred Hartley of CRT • Hoping to update guidance on Performance Monitoring (BCI guidance) subject to DfT research funding <p><u>SAVI</u> updated for this 2022/23 indexation. Structures Asset Management Valuation Toolkit UKRLG (ciht.org.uk)</p> <p>FHRG</p> <ul style="list-style-type: none"> ▪ NB did not attend the last FHRG meeting. ▪ DCC are leading research on reactive maintenance. ▪ Next meeting is in July 2023. NB will feedback and provide notes/slides. <p>MHA+</p> <p>MHA+ minutes to be distributed.</p>		
<p>5.</p>	<p>Conferences/Publicity/Events</p>		
	<ul style="list-style-type: none"> ▪ LCRIG Innovation Festival, Newark, 4/5 July 2023 ▪ RSTA - Technical conference in Reading, 12 September 2023 ▪ Strictly Highways, Blackpool. 3-5 October 2023 ▪ Highways UK, NEC Birmingham – 18/19 October 2023 ▪ Road Expo - SEC, Glasgow - 28/29 November 2023 		
<p>6.</p>	<p>Any Other Business</p>		
	<p>None raised</p>		

7.	Future Meeting Dates		
	<p>The future meeting dates are planned to be as follows:</p> <ul style="list-style-type: none"> • 12 October 2023 (virtual) • 1 February 2024 (virtual) 		
8.	Knowledge Exchange		
	<p>Presentation from Simon Wilson (FHRG) on Carbon Calculation and Accounting Standard. SW to share slides.</p> <p>Presentation from Kevin Walker (National Highways) on the Asset Management approach. Slides distributed with these minutes.</p> <p>Presentation from Paul Boss on the RSTA Carbon Calculation guidance.</p> <p>CAS to invite colleagues from John Moore University who are working on a laser survey for safety inspections.</p>	SW	CAS