

Sustainable Growth Board

Terms of Reference – February 2024

Background

The Association of Directors of Environment, Economy, Planning and Transport (ADEPT) represents Place Directors from county, unitary, combined and metropolitan authorities, along with corporate partners drawn from key service sectors. ADEPT members are at the very heart of maximising sustainable growth in communities throughout the UK. We are delivering the strategic programmes that are key to unlocking broader economic success and creating more resilient communities, economies and infrastructure.

Sustainable Growth Board

Remit

The Board's remit covers the following areas:

- Planning
- Sustainable growth
- Economic growth and regeneration
- Housing
- Place shaping through planning and growth

Underpinning all of the above will be issues relating to climate change, local government finance and devolution.

The Board will:

1. Consider matters which fall within its remit and take action or make recommendations to the Leadership Team of ADEPT as appropriate.
2. Meet regularly and produce minutes of each meeting.
3. Produce an annual work programme and review/update as necessary.
4. Establish Standing Panels or Task Groups in specific areas if required.
5. Contribute to the development of policy in the areas within its remit.
6. Engage with government ministers and officials to promote the interests of ADEPT members on matters within its remit.
7. Respond to relevant government or other consultations and inquiries.
8. Seek to support members in their roles back in their organisations including keeping up to date with current issues.
9. Promote knowledge sharing and best practice among members.
10. Prepare or commission guidance documents or other materials of interest to members.
11. Work with other ADEPT Subject Boards on matters of common interest, while avoiding duplication of effort.



12. Work with other bodies with an interest in the field including the Royal Town Planning Institute, Chief Economic Development Officers' Society, Institute of Economic Development, Homes England and the Planning Officers Society.
13. Nominate representatives to external bodies within its remit.

Membership

The Sustainable Growth Board's membership is voluntary and is drawn from member local authorities. It also includes representatives from:

- LGA
- Environment Agency

Key personnel are:

- Chair: Chris Henning, Derbyshire County Council
- Deputy Chair: Kate Martin, Sheffield City Council
- Secretary: Emma Hunt, Derbyshire County Council
- Support officer: David Dale, Derbyshire County Council

The Board oversees the following working groups:

- Planning Working Group
Chair: Paul Barnard, Plymouth City Council

Meetings and other activities

Virtual meetings for 1.5 hours bi-monthly; with additional meetings as and when required.