

Adept National Traffic Managers Forum Groups

Terms of Reference

The Adept National Traffic Managers Forum is one of the working groups underpinning the work of the Transport Board of the Association of Directors of Environment, Economy, Planning & Transport (ADEPT).

Membership

The Forum shall elect a chairman and two vice Chairs from its membership to oversee Regional Groups and regional feedback. One to cover the South*, and one the North*. Elections to be held at the summer meeting.

*Geographic Definitions (For administrative purposes)

North: Scotland, Wales, Northern Ireland, East Midlands, Yorkshire and Humberside, North East England, North West England

South: South West, South East, West Midlands Mets, West Midland Shires, East of England, TfL.

- Representative from each local group
- Highways England (1 or 2 representatives)
- DfT (1 or 2 representatives)
- Police
- UK Network Management Board
- Chartered Institution of Highways and Transportation
- TAG

Meetings

Meetings will take place 3-4 times per year

Function of Group:

1. To ensure issues in discharging the Traffic Management Duty can be addressed to Highways England and DfT
2. To provide a focus for engagement on key strategic issues and where necessary operational matters, between the traffic manager groups and DfT, Highways England and the Police
3. To ensure effective communication between the respective parties, including the different regional groups and other key stakeholders
4. To encourage and facilitate the exchange of good practice, innovation and emerging ideas
5. To represent traffic managers at the ADEPT Transport Board.

The Local Groups

These groups should meet as they decide is appropriate, given local circumstances, and matters of chairing/secretarial roles to be determined locally. There should be a general presumption against establishing a structure of sub-groups, but there is recognition that some issues might be suited to a task and finish approach.

Membership:

As determined locally, but with an expectation that the HE will be invited to the main meetings.

Function of Group:

1. To provide a forum for Traffic Managers in their discharge of the requirements of the Traffic Management Act.
2. To allow common issues to be explored.
3. To encourage the sharing of good practice and thereby improve performance.
4. To encourage good communication, and facilitate links to the National Traffic Managers' Forum.