

**ASSOCIATION OF DIRECTORS OF ENVIRONMENT,
ECONOMY PLANNING AND TRANSPORT (ADEPT) ENGINEERING COMMITTEE
SOILS AND MATERIALS, DESIGN AND SPECIFICATION GROUP**

Tuesday 19th February at 11:00

**TRANSPORT FOR LONDON
ROOM OYMLe2
(TRAFALGAR SQUARE AND PALL MALL) 230B
230 BLACKFRIARS ROAD
LONDON SE1 8PJ**

MINUTES

<u>Present:</u>	
Stephen Child (Chairman)	ADEPT
Steve Betteridge (Secretary)	Lincolnshire County Council
Andy Simms	Skanska
Keith Field	Cumbria County Council
Lukash Manandhar	Transport for London
Andy Stevenson	WDM
Donald Burton	Highways England
Emma Loach	Staffordshire
Andrew Hudson (Part)	LANTRA
John Grimes	Enfield Council
<u>Apologies:</u>	
Bob Noakes	Bob Noakes Engineers Ltd
Martin Mclaughlin	Transport Scotland
Martin Newton	Northumberland County Council
Martin Carnaffin	Nottinghamshire County Council
Bill Larner	MATtest Midlands
Alan Ferguson	Transport Scotland
Ian Walsh	Jacobs
Michael Wright	Atkins
Ian McClung	Transport Northern Ireland
John Booth (SOCOTEC)	Dorset County Council
<u>Distribution:</u>	
All of the above	
Liz Kirkham	Gloucestershire County Council
Nicola Parkins	ADEPT Secretariat
Hanna Bartram	ADEPT

Item		Action by
19/01	<u>Apologies and Welcome</u>	
	<p>Members were welcomed by Stephen Child. Lukash was thanked for again providing the venue.</p> <p>Present: Stephen Child, Steve Betteridge, Andy Simms, Keith Field, Lukash Manandhar, Andy Stevenson, Donald Burton, Emma Loach, Andrew Hudson (Part), John Grimes.</p> <p>Apologies: Bob Noakes, Martin Mclaughlin, Martin Newton, Martin Carnaffin, Bill Larner, Alan Ferguson, Ian Walsh, Michael Wright, Ian McClung, John Booth.</p>	
19/02	A) Accuracy Minutes of the SMDs meeting held on 2nd October 2018.	
	<p>Minutes of the 2nd October 2018 were accepted as accurate subject to: 18/39 A) Delete 6th March and replace with 3rd July Date and Place of Future Meetings and Guest Speakers/Presentation Penultimate paragraph delete "if" and replace with "is".</p>	
	B) Matters Arising from Previous Minutes	
	<p>18/39, 18/02, 17/02, 17/30 – The secretary to complete the list of ADEPT representatives on British Standards and other committees.</p> <p>18/39 -- Lukash to provide a copy of the TfL specification for polymer binders.</p> <p>18/39 – Chairman to contact Jonathan Core regarding written guidance on the selection of polymer binders.</p>	<p>Secretary</p> <p>Lukash Manandhar</p> <p>Chairman</p>
19/03	C) Matters Arising not otherwise covered by the Agenda	
	<p>Steve Betteridge reported on the visit to Suffolk County Council's incinerator for the disposal of waste and the Ballast Phoenix process to produce aggregate from incinerator ash.</p> <p>The Secretary agreed to circulate a question to members and the MPA about current and past use of Incinerator Bottom Ash (IBA)</p> <p>At this point Andrew Hudson briefed the meeting about LANTRA's involvement with the National Highways Sector Schemes (NHSS) and supported the request for more involvement in the Schemes by Local Authority</p>	<p>Secretary</p>

	<p>representatives. Sector Scheme 12D in particular was referred to.</p> <p>LANTRA provides training and asked for this Group's views about the effective means of promoting best practice.</p> <p>Andrew offered to attend any appropriate ADEPT meetings on request.</p> <p>The Chairman agreed to ask the ADEPT Engineering Board who represents ADEPT on which Sector Schemes.</p>	Chairman
19/04	<p>SMDS Meetings Discussion about membership of SMDS and the Regional Groups:</p> <p>It was agreed to: Reaffirm the invitation to Alan Menzies of Sheffield City Council to be a member of SMDS. It was also agreed to invite Lucia Deferrariis, representing Oxfordshire County Council and Simon Marchant of East Sussex Council to join SMDS. It was also agreed that the Chairman would discuss membership with Jonathan McGuinness at Leicestershire CC.</p>	Secretary Chairman
19/05	<p>ADEPT Annual Workshop/Training Day The date of 3rd October 2019 was proposed.</p> <p><i>Post this meeting the RSTA has offered to host this event. The RSTA is keen to continue the relationship with SMDS that has developed in recent years. Topics suggested for the event included the revised Design Manual for Road and Bridges, Maintenance Regimes, the design of remedial treatments, Asset Management – Value not Cost.</i></p>	
19/06	<p>ADEPT/MPA joint Meeting The Secretary will write to the MPA for a date to discuss issues relating to recycling</p>	Secretary
19/07	<p>ADEPT SMDS Guidance Notes: It was agreed SMDS should continue to produce Guidance Notes. The Chairman agreed to write the Terms of Reference for such notes for the Secretary to circulate.</p> <p>It was also agreed that such Guidance Notes may often be a means of directing readers to other more detailed documents containing advice.</p>	Chairman & Secretary
19/08	<p>UK PLG including UK PLG/ADEPT Advice It was reported the UK PLG meeting of 25 October 2018</p>	

	<p>included an update on Atkins work on Asset Management Competencies and Inspector Training. The Chairman agreed to write to Atkins for further details of this work.</p> <p><i>Post meeting note – action not required as Asset Management Competency Framework has been published and circulated to SMDS.</i></p> <p>The State of the Nation Report was also discussed</p>	Chairman
19/09	<p>ADEPT Engineering Committee/ADEPT – DfT Liaison The Engineering Brand met on 18th January 2019. Topics discussed included the management of utility and other highway activities by Street Manager (Paul Chandler), Improving Local Highways (Matthew Lugg), Trunk Road/Local Highway Authority boundary issues and an update from the DfT on the draft pothole guidance document and central government highway funding grants.</p> <p><i>(Post Meeting Note – Minutes of this meeting were circulated on 19th March 2019 – ADEPT SMDS 23/19.)</i></p>	
19/10	<p>Highways England Donald reported work continues with the replacement documents for the Design Manual for Roads and Bridges.</p> <p>It was agreed some of the replacement documents will need supplements in the form of annexes to enable them to be applicable to the Local Highway Network.</p> <p>The Chairman agreed to write to Transport Scotland regarding CS229 and its possible relevance to local roads.</p> <p>Donald also reported the replacement Specification for Highway Works will, where possible, be performance based.</p>	Chairman
19/11	<p>ADEPT/RSTA Joint Meeting The Secretary agreed to contact the RSTA.</p> <p><i>Post Meeting Note – We will be meeting the RSTA at their Wolverhampton office on 2nd October 2019.</i></p>	Secretary
19/12	<p>BBA/HAPAS/PTS The brief of SG3 may expand to include additional materials.</p> <p>PTS is certifying products to the SHW Clause 104.</p> <p>The quality of one off certificates has been found to be very variable.</p>	

19/13	<p>ADEPT Representation Ian reported progress is being made on the revision of the British Standard 10947 covering bituminous spray injection patching. Ian is keen to receive comments on the draft document. Compatibility between BS10947 and the RSTA Code of Practice on Spray Injection Patching needs to be checked.</p> <p>PD 6691 – Guidance on the use of BSEN 13108 Bituminous Mixtures – Material Specifications is being revised. It is hoped to include Stone Mastic Asphalt in the revised document.</p> <p>HAUC – Revision of this Specification for the Reinstatement of Openings in Highways is underway. Encouragement was given to members to respond to the soon to be published draft document.</p> <p><i>(Post Meeting Note: The draft is now published and responses are required by early May 2019. ADEPT SMDS 18/19 of 6th March 2019.)</i> This topic will be discussed at our next meeting.</p> <p>CIHT – Nothing new was reported</p> <p>Sector Scheme 23 – Small Scale Pavement Repairs – The Secretary agreed to check the current application of this Scheme by the Specification for Highway Works.</p>	<p>Secretary</p> <p>Secretary</p>
19/14	<p>Geotechnical Asset Group Forum This group is to meet next week.</p>	
19/15	<p>ADEPT Southern and Northern Groups Meetings The minutes of the autumn 2018 meetings of both Groups have been circulated.</p> <p>Matters of particular note that were reported at these meetings were:</p> <p>Griptester/SCRIM results relationships Cement bound materials, unbound granular materials. British Standards Committee BS10/4 – materials would welcome new members.</p> <p>It was agreed the Secretary would report more fully on the visit to the Suffolk waste incinerator and the aggregates produced there.</p> <p>A further report was given about Cumbria's experiences of using Plastic in roads – see below.</p>	<p>All</p> <p>Secretary</p>
19/16	<p>Plastic in Roads Keith reported Cumbria has developed a specification for the use of plastic in roads.</p> <p>The Chairman informed the Group of the paper he has written on the use of plastic in roads.</p>	

	<p>John Grimes reported that Enfield is attending a Parliamentary Committee meeting where this topic will be discussed.</p> <p>The Secretary will add this topic for the next joint meeting with the MPA.</p>	Secretary
19/17	<p>Skid Resistance on Local Roads The Chairman agreed to write to Helen Viner on this topic. The proposed project did not receive much support from this Group.</p> <p><i>Post meeting note – following Chairman letter Helen has written to Asset Management Group.</i></p>	Chairman
19/18	<p>ADEPT/BHS update of "Horses and Highway Surfacing" An issue has been reported with race horses using the roads in Middleham, North Yorkshire, options for surfacing the roads in question are being sought. Attention was drawn to the recent work done by Bob Noakes for Newmarket.</p> <p>The Secretary agreed to circulate the ADEPT/BHS document to establish if revision is needed. This topic will also be added to the agenda for the meeting with MPA.</p>	Secretary
19/19	<p>Ex-Situ Recycling Process Andy reported on the Oxfordshire County Council SKANSKA work conducted to explore the whole life costing of options to compare conventional construction and ex-situ produced materials. It was agreed this would be circulated to Group members.</p> <p><i>Post Meeting Note – circulated as ADEPT/SMDS 13/19. Andy agreed to send a copy of the whole life costing paper to John Booth for consideration in connection with revision of the Guide to Managing Reclaimed Asphalt document.</i></p>	<p>Andy Simms/Secretary</p> <p>Andy Simms</p>
19/20	<p>ACHILLES Project Update It was agreed SMDS is in support of this project, accepting its academic approach and Chairman reported on first Project Update meeting.</p>	
19/21	<p>Office of Rail and Road (ORR) Project The Chairman reported the report of the recent meeting with the ORR will be published by the end of February.</p>	
19/22	<p>Newsletter The SMDS Newsletter was published early in January 2019. It was been well received, accepting the format should be simplified to improve ease of reading.</p>	
19/23	<p>Information Exchange</p> <p>a) Attention was drawn to the Defra advice on treatment of highway trees.</p>	

