

# ACTION AND DECISION NOTES

**Meeting title:** Midlands Board

**Date:** 14 May 2021

**Location:** Microsoft Teams Virtual Meeting

<b>Attendees</b>		
<b>First Name</b>	<b>Surname</b>	<b>Organisation</b>
Adrian (Chair)	Smith	Nottinghamshire County Council
Louise	Clayton	Staffordshire County Council
Hannah	Bartram	ADEPT
Chris	Lowry	BEIS
Edward	Nelson	Office for Zero Emission Vehicles (OZEV)
Peter	Brown	Office for Zero Emission Vehicles (OZEV)
Louse	Wollen	Energy Saving Trust (EST)
Scott	Tomkins	Warwickshire County Council
Sarah	Spink	Midlands Connect
Andrew	Pritchard	East Midlands Councils
Mary	Morrissey	Solihull Metropolitan Borough Council
Penny	Sharp	Rutland County Council
Joe	Battye	Derbyshire County Council
Balvinder	Heran	Dudley Council
Ben	Wills	Department for Transport
Louise	Clare	Department for Transport
Kevin	Hicks	Birmingham City Council
Rachel	North	Derby City Council
Andy	Gutherson	Lincolnshire County Council

<b>Apologies</b>		
<b>First Name</b>	<b>Surname</b>	<b>Organisation</b>
Ann	Carruthers	Leicestershire County Council
Phil	Edwards	Birmingham City Council
Mark	Ryder	Warwickshire County Council
Maria	Machancoses	Midlands Connect
Kamaljit	Khokhar	Highways England
Jon	Vining	Staffordshire County Council
Alan	Lunt	Dudley Council
Darryl	Eyres	Staffordshire County Council
Angie	Astley	Telford & Wreakin Council
Phil	Cresswell	Stoke on Trent City Council
John	Hobbs	Worcestershire County Council
Graeme	Kane	

AGENDA ITEM	DECISION or ACTION BY
1. Adrian Smith welcomed the group to the meeting and introductions made.	
<p>2. Chris Lowry from BEIS attended the meeting and gave a brief overview on the following topics.</p> <p><u>LUF/ CRF funding</u> Deadline for bids is 18<sup>th</sup> June 2021.</p> <p><u>Insight from Government</u> Discussion took place with regards to the MP's role. Stated the Local Authority is the applicant and MP's can choose whether to support. Highlighted that it would be damaging to bid without support from MP.</p> <p>Louise Clare offered her support to the group for bids in connection with Transport. Louise can be contacted by e-mail <a href="mailto:Louise.Clare@dft.gov.uk">Louise.Clare@dft.gov.uk</a></p> <p>Evaluation process is likely to take place late summer/Autumn, requested if LA's could be included to feed in.</p>	
<p><u>Future Transport and Zero Carbon - Low Emission Vehicle Infrastructure / decarbonisation of transport</u></p> <p>Edward Nelson and Peter Brown from Office for Zero Emission Vehicles (OZEV) attended the meeting. Please see attached presentation which gives further detail on the following topics - long term targets, current picture, vehicle uptake, infrastructure, areas for local action, barriers, local support, EV infrastructure strategy.</p> <p>Peter Brown spoke about the EV infrastructure strategy survey which will be circulated shortly, the survey aims to inform the development of future measures to address barriers to the implementation of electric vehicle charging infrastructure</p> <p>Louise Woollen from Energy saving Trust (EST) attended, please see slide within presentation detailing the local government support programme. If anyone requires any further help or advice with preparing strategies and plans/bids for EV programmes, please e-mail Louise directly, <a href="mailto:louise.woollen@est.org.uk">louise.woollen@est.org.uk</a></p> <p>Hannah spoke about the Future Highways Research Group which is a joint initiative between ADEPT and Proving Services. If anyone would like further information about membership, please e-mail Hannah directly. <a href="mailto:hannah.bartram@eastsussex.gov.uk">hannah.bartram@eastsussex.gov.uk</a></p>	
4. <u>Leadership Team feedback</u>  <u>LEP Review Paper</u>	

	<p>Hannah attended LEP review meeting which took place on 10<sup>th</sup> May 2021 and briefed the group on the following</p> <p>The list of LEP review groups include:</p> <ul style="list-style-type: none"> <li>• Objectives and functions</li> <li>• Geographies and accountabilities</li> <li>• Representation and interaction with Local Government</li> <li>• Implementation and Funding</li> </ul> <p>TOR are being reviewed, once complete they can be shared.</p> <p><u>Graduate/Apprenticeship Programme</u></p> <p><del>Hannah confirmed that there is still good demand for the programme and work is ongoing on broadening the programme.</del> It was highlighted that there is a shortage of engineers <u>and lack of transport planning knowledge. Development in this area to be considered.</u></p> <p><u>Skills Review and ADEPT training offer</u></p> <p><u>Hannah confirmed that there is still good demand and work is ongoing to broaden the programme. 75 people have completed the SOLACE aspiring leaders programme and 28 completed the Thought Leadership programme.</u></p> <p><u>Members identified a need to upskill existing the workforce, as well as developing a pipeline of talent.</u> The group discussed this at length, agenda item for next meeting.</p> <p><u>ADEPT External Teams Group</u></p> <p>Adrian informed the group of the Teams group which has been set up to allow sharing of documents, chat outside of the quarterly meetings. Each member has been sent a Teams notification from <a href="mailto:noreply@email.teams.microsoft.com">noreply@email.teams.microsoft.com</a> on 15<sup>th</sup> April 2020. If you are experiencing problems accessing the link please contact Jo Spurgin <a href="mailto:Jo.Spurgin@nottsc.gov.uk">Jo.Spurgin@nottsc.gov.uk</a></p>	
5.	<p>Open session</p> <ul style="list-style-type: none"> <li>- sharing intel post elections</li> <li>- key business issues</li> <li>- Use of Midlands Board Team</li> </ul> <p>All Items to be discussed at the next meeting.</p>	
6.	<p><b>Date of next meeting: 10<sup>th</sup> September</b></p>	